

Members

Rep. William Crawford  
Rep. Mary Kay Budak  
Sen. Connie Lawson  
Sen. Rose Antich-Carr  
Ellen Clippinger  
Cheryl Seelig  
Sven Schumacher  
Kimberly Tracy Armstrong  
Judy Nevins  
Mara Snyder  
Dr. Judith Ganser  
Michael Murray  
Nathan Samuel  
Carol Johnson  
Reverend C L Day  
Sharon Pierce  
Natalie Wolfe



## BOARD FOR THE COORDINATION OF CHILD CARE REGULATION

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Francine Rowley, Attorney for the Board

Authority: IC 12-17.2-3.1

### MEETING MINUTES<sup>1</sup>

**Meeting Date:** October 22, 2003  
**Meeting Time:** 1:00 P.M.  
**Meeting Place:** State House, 200 W. Washington  
St., Room 404  
**Meeting City:** Indianapolis, Indiana  
**Meeting Number:** 4

**Members Present:** Rep. William Crawford; Rep. Mary Kay Budak; Sen. Connie Lawson; Sen. Rose Antich-Carr; Ellen Clippinger; Judy Nevins; Michael Murray; Nathan Samuel; Carol Johnson; Reverend C L Day; Sharon Pierce; Natalie Wolfe.

**Members Absent:** Cheryl Seelig; Sven Schumacher; Kimberly Tracy Armstrong; Mara Snyder; Dr. Judith Ganser.

Rep. Crawford called the meeting to order and noted the reappointment of Natalie Wolfe to the Board.

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<sup>1</sup> Exhibits and other materials referenced in these minutes can be inspected and copied in the Legislative Information Center in Room 230 of the State House in Indianapolis, Indiana. Requests for copies may be mailed to the Legislative Information Center, Legislative Services Agency, 200 West Washington Street, Indianapolis, IN 46204-2789. A fee of \$0.15 per page and mailing costs will be charged for copies. These minutes are also available on the Internet at the General Assembly homepage. The URL address of the General Assembly homepage is <http://www.ai.org/legislative/>. No fee is charged for viewing, downloading, or printing minutes from the Internet.

### **Draft Child Care Home Administrative Rules<sup>2</sup>**

Debbie Sampson, Child Care Home Licensing Supervisor, Bureau of Child Development, Family and Social Services Administration (FSSA), provided a listing of the members of the committee that drafted the draft child care home administrative rules<sup>3</sup> and discussed the composition of the committee. She provided a handout<sup>4</sup> providing a comparison of the current child care home administrative rules with the draft rules, discussed several changes, and responded to questions concerning: (a) child to staff ratios; (b) discipline; (c) sleeping positions; (d) class I and class II home differences; and (e) supervision. Sen. Lawson discussed concerns about the possibility of different interpretations of the draft rules among regulators and providers. Rep. Crawford suggested that written information should be provided to providers so that expectations would be more standardized and less subject to interpretation. In response to a question from Ms. Johnson, Ms. Sampson noted that currently licensed child care homes would be required to comply with the new requirements, unless specifically exempted under the law. In response to questions from Rep. Crawford, Ms. Sampson stated that the draft rules are in the very early stages of promulgation and that a period of at least nine months is expected before final rules are adopted, with opportunities for public comment and hearing before final adoption. Rep. Crawford emphasized the need for active participation by providers in providing feedback concerning the draft rules to FSSA. Ms. Sampson responded to many questions from Sen. Lawson, Rep. Crawford, Ms. Wolfe, Rev. Day, Sen. Antich-Carr, Mr. Samuel, and Ms. Pierce. Rev. Day provided a handout<sup>5</sup> containing a definition of "kinship care" in connection with discussion concerning the definition of "relative" contained in the draft rules.

Patricia Cole, Healthy Child Care Indiana, provided a handout<sup>6</sup> and specifically addressed various changes in the draft child care home administrative rules concerning health and safety. She stated that members of the committee that drafted the draft rules included licensed child care home providers, and that all had voted for the changes contained in the draft rules. There was general discussion about accidents and problems occurring in child care homes. Ms. Cole stated that: (a) child care providers may give injections to children in their care after receiving training from a medical provider; and (b) accident/problem reporting is not required for child care homes, though it is for child care centers.

### **Public/Private Partnerships for Child Care Subcommittee Report**

Rep. Budak noted the minutes of the October 15, 2003, meeting of the subcommittee<sup>7</sup> distributed to the members, and provided information concerning the subcommittee meeting. She read the recommendations to the Board, included in the minutes. Rep.

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<sup>2</sup>Attachment 1.

<sup>3</sup>Attachment 2.

<sup>4</sup>Attachment 3.

<sup>5</sup>Attachment 4.

<sup>6</sup>Attachment 5.

<sup>7</sup>Attachment 6.

Budak referred to PD 3379<sup>8</sup> concerning expenses of drug testing and criminal history checks for consideration of the Board on October 29, 2003, as proposed legislation for the 2004 session of the General Assembly. She requested comment on the PD.

Carole Stein stated that the subcommittee had broadened the scope of its discussion concerning child care financing and agreed about the need to include not only employers and businesses, but also nonprofit organizations and other segments of the community, in any project designed to increase child care financing. The Board agreed with this concept.

On motion and second, the Board, by a unanimous voice vote, adopted the subcommittee's recommendations for purposes of the Board's final report noting: (a) the need for broad community collaboration, including nonprofit organizations and others in child care financing projects; and (b) that while information will not be available to draft any proposed legislation for official approval of the Board before its final meeting on October 29, 2003, the Board supports the concept of legislation to address child care financing issues based on information available following the anticipated roundtable discussions noted in the recommendations. Rep. Budak noted three additional handouts for the members provided by Ms. Stein.<sup>9</sup>

#### **Minimum Standard for Child Care and Development Fund (CCDF) Provider Eligibility Subcommittee Report**

Sen. Lawson noted the minutes of the October 13, 2003, meeting of the subcommittee<sup>10</sup> distributed to the members, and provided information concerning the subcommittee meeting. She stated that the recommendation of the subcommittee is that licensure, including compliance with the current minimum standards under IC 12-17.2-3.5, be the standard for CCDF provider eligibility after June 30, 2006. On motion and second, the members approved the recommendation for purposes of the Board's final report by unanimous voice vote. Sen. Lawson referred to PD 3377<sup>11</sup>, drafted to accomplish the recommendation, and asked for comments on the PD.

#### **Final Report and Proposed Legislation**

Rep. Crawford referred to the draft final report<sup>12</sup> and requested that staff discuss the contents. Staff provided a summary and requested comments and any proposed findings or recommendations for inclusion in the draft final report to be presented at the October 29, 2003, meeting of the Board. Staff also referred to PD 3396<sup>13</sup> concerning preschool registration, requested by Rep. Budak, for consideration and comment.

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<sup>8</sup>Attachment 7.

<sup>9</sup>Attachment 8.

<sup>10</sup>Attachment 9.

<sup>11</sup>Attachment 10.

<sup>12</sup>Attachment 11.

<sup>13</sup>Attachment 12.

Rep. Crawford requested that members contact Ms. Naughton not later than the morning of October 27, 2003, with any comments or proposed findings and recommendations for inclusion in the final report, and concerning the PDs presented at this meeting. He emphasized the need for affirmative votes of at least 9 members present at the meeting on October 29, 2003, for approval of the final report and any proposed legislation.

With no further business to discuss, Rep. Crawford adjourned the meeting at 2:55 p.m.